

## **Council Meeting Minutes**

**Members Present:** Jill Gross, Shelly Krueger, Tim Croy, Amanda Yaprak, and Andrew Grossnickle

**Members Absent:** None

**Employees Present:** Jim Eads, Josh Shephard

**Guests:** Dillon Cottrill from Bourbon United Pentecostal Church, Leah Sander (Ink Free), Jackie Gorski (Times Union)

6:30 PM Call to Order, Public Hearing

No Discussion on Water Rate Ordinance

6:35 PM Shelly motions to adjourn public hearing. Tim Second. Adjourned

Call to Order, Regular Meeting

Tim motions to approve June 6<sup>th</sup> meeting. Jill second. Pass.

### **Guests:**

Dillon Cottrill from Bourbon United Pentecostal Church approached the council to let them know of a Food, Fun, and Fellowship gathering at Mentone's Mentzer Park on Saturday August 12<sup>th</sup> at 11 AM. The agenda includes a prayer walk around the downtown area, games, food, and fellowship.

### **Old Business:**

ILMCT Training – Amanda thanked the council for allowing her to attend Indiana Municipal Clerk Treasurer Training in Fort Wayne. The training was enlightening, and she was able to connect with resources that can assist in high level tasks.

2018-2022 Audit – Amanda notifies the council the audit has been completed and an exit conference will be scheduled for mid to end of July. We will know if there are any audit findings during the exit conference. Andrew also mentioned there were no litigations and he will draft and send the letter to the auditor as requested.

Police Pistols – Jim expects the pistol transactions to be completed in July.

DRE Police Training – Jim reminds the council that Jacob will be attending his final week of DRE training in Florida on July 25-31<sup>st</sup>.

Speed Signs – Jim informed the council that the speed signs contract has been completed. Jim and Josh have been discussing equipment and poles needed to place the signs using the current bracket system.

Dump Truck – Josh stated he ordered the dump truck bed from WA Jones; it should be available within 8 weeks. He also contacted Kerlin to check on the cab and chassis order and has still has no confidence one will be available this year.

CCMG Paving 1 – Josh informed the council that if all goes as planned, Phend and Brown will be available in August to start the paving work. The project is pending Jill's signature and the receipt of state funds.

CCMG Paving 2 – Josh reminded the council of the request for the second call for Community Crossings Grant and is expecting Gaunt and Son to work on an estimate within the next week. Jill motions to allow Josh to apply for the second round of Community Crossings Grant with a town contribution of no more than \$80,000 from the Budget year 2024. Shelly second. Pass.

Clerk Window – Jill asked Josh if there was any progress on the Clerk's Office window. Work in progress as he is having difficulty locating someone that could do the work.

Income Survey – Amanda will reach out to MACOG to see what information is needed to complete the Income survey. She stated, if needed she would generate a report from the utility software to provide household addresses.

### **New Business:**

Budget Update – Amanda notified the council of the scheduled Budget Public Hearing date of September 6<sup>th</sup> at 6:30 PM and budget adoption meeting on October 4<sup>th</sup> at 6:30 PM. Amanda has a meeting with DLGF on July 20<sup>th</sup> to review tax revenue and fund accounts. The meeting will clarify spending limits for August 2<sup>nd</sup> meeting.

Zoning Board – Jill, Tim, and Andrew will be working on re-convening a Zoning Board.

Water Rate Ordinance – Andrew reminds the council the public hearing has been completed and the ordinance will need to be adopted and signed. Shelly motions to adopt Ordinance 23-474 Amending and Restating Rates and Charges for Water Utility as printed. Tim second. No other discussion. Pass.

ICJI – Jim congratulated Jacob and stated he will be recognized at Indiana Criminal Justice Institute for documenting at least 20 DUI's within the last 12 months.

Cemetery Guidelines – Josh stated he would like the council to consider setting guidelines for the cemetery. As the sexton he would like to see a document that identifies what can and cannot be done at the burial plots, cremations, plants, foundations, etc. In addition, Josh would like to consider adding a maintenance fee for upkeep per plot used.

Board Development – Council requested Andrew investigate the process or regulation of developing boards, specifically a Cemetery Board, Park Board, and zoning Board.

Railroad crossing – Josh wanted to make a complaint about the condition of the railroad crossings, especially the crossing going North and South.

Lawn Mowers – Josh would like to request replacing at least one of his 2018 lawn mowers. Josh got a quote from Greenmark. One mower cost 13,500 and he can get a trade in credit of 6,000 leaving a total of 7,500 each. Jill motions to allow Josh to purchase one John Deer in July and revisit in August if funds are available. Shelly second. Pass.

Washington Street – Josh stated the process is on hold pending Nipsco.

Jill motions to accept claims as printed. Tim second. Pass.

Budget Discussion – Amanda provided a 2024 budget estimate worksheet that addressed some increased expenses. Highlighted topics include eliminating the senior center appropriation, reducing new equipment to historic average, increasing miscellaneous supplies and Police Department Software.

Tim motions to accept the claims as printed. Shelly second. Pass.

Next Meeting Wednesday August 2<sup>nd</sup>.

Tim motions to adjourn. Jill second. Pass.

Attest: Clerk Treasurer _____	Council President _____
Amanda Yaprak	Jill Gross