

Council Meeting Minutes

Members Present: Jill Gross, Timothy Croy, Amanda Yaprak

Members Absent: Shelly Krueger, Andrew Grossnickle

Employees Present: Josh Shepherd

Guests: Jackie Gorski (Times Union) Ed & Leann Rock, Mark & Kim Eiser, Alvin & Virginia Rockhill

6:30 PM Call to Order

Timothy motions to approve June 5th, 2024, council meeting minutes and OCRA's public hearing minutes. Jill second. Carried.

Guests:

Jackson Street Extension— Community members living on East Jackson Street voiced their concern on the town council's support of extending Jackson Street to Viking Drive. The guests read a letter to the council. The signed letter titled July 1, 2024, was provided for records. In response, the council president thanked all guests and clarified the road extension and annexation was introduced at the May 1st meeting and there are no current plans or actions.

Old Business:

Downtown Master Plan – Amanda informed the council the planning committee received 5 bids for the downtown master plan. The bids were reviewed, and the committee has until July 8th to submit their scoring sheets and request interviews, if needed. Additionally, MACOG received a waiver to extend the resolution deadline and allowed MACOG to submit the CDBG application. *Timothy motions to accept resolution 2024-02 Authorizing Application Submission and Local Match Commitment. Timothy second. Carried.*

Sewer Rate Ordinance – Amanda notified the council that the new sewer rates are in effect. She tested the rate changes before billing and successfully applied the rate for July 1st bills.

Makers Market – Tim stated there were approximately 14 vendors at the June 28th market. Next event is July 26th from 5PM to 8PM.

Lead Line Inventory – Josh notified the council that all businesses and residents have received a door hanger and Commonwealth stated the response numbers have exceeded expectations. Amanda confirmed the July 15th deadline for flyers.

Dump Truck – Josh expects to have his truck in operation by July 8th.

New Business:

KEDCO – Timothy stated he met with KEDCO about plans for Mentone.

Cleark-Treasurer Training – Amanda stated she attended the ILMCT Training event in South Bend on June 27th through June 30th.

Tent Revival – Amanda informed the council and media about an upcoming Tent Revival hosted by the Bourbon United Pentecostal Church in mid-September at Metzger Park. Amanda discussed with Josh and the

council about any issues. The council requested the church be responsible for excess trash pickup, request additional port-a-john if needed, and provide proof of liability insurance.

W.A.C.D Firewall – Amanda informed the council that the Police Department/Clerk firewall will need to be upgraded. The cost is approximately \$2,800 and is good for 3 years. Amanda notified Keaton while he was at training about the upgrade need and confirmed the changes are sufficient for police department needs.

Timothy motions to allow Amanda to purchase the new firewall. Jill second. Carried.

Budget Deadlines – Amada reminded the council of important budget dates. On June 20th she submitted the Pre-Budget worksheet. She expects to receive the Tax Levy Amounts by August 1st which largely affects the upcoming budget. The August 7th council meeting will be the discussion on budget needs. Amanda has a budget meeting with the State Board of Accounts at 2PM on August 13th. She tentatively scheduled the September 4th meeting as the Public Hearing and October 2nd meeting for adoption. The adoption deadline is November 1st.

Police Training -Jill congratulated Keaton on graduating from Tear II Training. Timothy thanked Keaton for supporting North Webster's Mermaid Festival.

Cemetery Guidelines – Josh requested the council move forward with creating cemetery guidelines to help the sexton manage the property and clarify expectations.

Jill motions to approve claims as printed. Timothy second. Carried.

Employee Reviews – Jill reminded the council that sometime in July she would like to schedule an executive meeting for employee job performance reviews.

Next Meeting: Wednesday, August 7th at 6:30 PM.

Timothy motions to adjourn. Jill second. Carried.

Council President _____ Attest: Clerk-Treasurer _____
Jill Gross Amanda Yaprak